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# 1. ORGANIZATIONAL STRUCTURE

## A. General

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IEHP operations are divided into the following four functional areas:

- Operations
- Medical Services
- Marketing
- Finance

Each of these departments is supervised by a Chief Officer who reports directly to the Chief Executive Officer, who in turn, reports to the IEHP Governing Board. The Governing Board is comprised of seven individuals who direct the overall operations of IEHP (see Attachment 1-1 in Section 1, “Attachments”).

INLAND EMPIRE HEALTH PLAN		
<b>Chief Approval:</b> <i>Signature on file</i>	<b>Effective date:</b>	September 1, 1996
<b>Chief Title:</b> Chief Executive Officer	<b>Revised date:</b>	January 1, 2011

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# 1. ORGANIZATIONAL STRUCTURE

## B. Joint Powers Agency (JPA) Governing Board

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IEHP is governed by a seven member Joint Powers Agency (JPA) Governing Board (IEHP Governing Board). The Board consists of two appointed members from the San Bernardino County Board of Supervisors and two appointed members from the Riverside County Board of Supervisors. In addition, each county's Board of Supervisors has appointed a third member to the IEHP Governing Board who is not a member of the Board of Supervisors, but is a resident of the county appointing said member. The seventh member of the Board is appointed by the aforementioned six members of the Board and may be a resident of either County. The term of Office for Board members is two years. The residents or taxpayers of both counties elect the majority of the IEHP Governing Board and then the public County Board of Supervisors appoint additional Board members from the community at large.

The IEHP Governing Board has dedicated and pledged sufficient time to support IEHP operations, and is responsible to oversee and provide continuous direction and approval for all phases of IEHP operations. Monthly IEHP Governing Board Meetings are held in public at the Board of Supervisors Chambers, alternating between the San Bernardino and Riverside locations. Board meetings are approximately two hours in duration. At these public meetings, many aspects of IEHP's operations are presented by function/department/area for Board input, direction and approval. Throughout the month, Board members are consulted in person or by telephone as necessary. Also, Board members participate, as required, on subcommittee meetings to review and recommend actions for full Board approval.

In short, the IEHP Governing Board members devote significant time and involvement to provide continuous direction and approval for all phases of IEHP operations.

INLAND EMPIRE HEALTH PLAN		
<b>Chief Approval:</b> <i>Signature on file</i>	<b>Effective date:</b>	September 1, 1996
<b>Chief Title:</b> Chief Executive Officer	<b>Revised date:</b>	February 1, 2006

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# 1. ORGANIZATIONAL STRUCTURE

## C. IEHP Committees

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IEHP has developed the following seven committees to involve its providers and Members in ensuring that the highest quality care is provided to our mutual Members:

**Public Policy Participation Committee (PPPC)**  
**Provider Advisory Committee (PAC)**  
**Quality Management (QM) Committee**  
**Peer Review Subcommittee**  
**Credentialing Subcommittee**  
**Pharmacy and Therapeutics (P&T) Subcommittee**  
**Utilization Management Subcommittee**

Openings for the above mentioned Committees are posted to the public through the Clerk of the Board of San Bernardino and Riverside Counties. In addition, an announcement of membership vacancies is made at IEHP Governing Board meetings and mailings are sent to specific entities such as IEHP Members and Providers to solicit membership. Applicants must submit letters of interest and curriculum vitae to the Secretary of the IEHP Governing Board. Membership selections are made from these applicants by the appropriate IEHP Director in conjunction with the CEO.

<b>INLAND EMPIRE HEALTH PLAN</b>		
<b>Chief Approval:</b> <i>Signature on file</i>	<b>Effective Date:</b>	September 1, 1998
<b>Chief Title:</b> Chief Executive Officer	<b>Revised Date:</b>	August 1, 2007

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## Attachments

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<u>ATTACHMENT</u>	<u>DESCRIPTION</u>	<u>POLICY CROSS REFERENCE</u>
1-1	IEHP Committee Structure Chart Policy Submission Form	1A



**INLAND EMPIRE HEALTH PLAN  
COMMITTEE STRUCTURE CHART**

