



**IPA Medical Management Audit Tool 2010
Care Management File Review Worksheet**

IPA: _____ Reviewed by: _____ Review Date: _____

INSTRUCTIONS: Randomly select Care Management files from the CM logs maintained by the PMG/IPA. Each file will be reviewed using the elements below and noted as follows: "2" yes the information is present, "1" for partial information, "0" if the information is not present, and "N/A" if the information is not applicable to the file.

	1	2	3	4	5	6	7	8	9	10
Member Name										
IEHP ID# or DOB										
Date Case Opened (or Referred to Waiver, CCS)										
Case Closure Date										
Care Plan documented										
Care Plan Sent to PCP										
Diagnosis noted										
Problem(s) / Issues Identified										
Goal(s) Identified										
Interventions documented or noted										
Communication w/ Member documented										
Case outcome / Tx of Care documented										
Totals by File:										

Total Compliant	=		=	Total Compliance	90%	= full score 2
Total Audited	=				89-80%	= score 1
					Less than 79%	= score 0