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To: All Medicare IPAs
From: IEHP – Delegation Oversight
Date: February 24, 2023
Subject: **Update to D-SNP Letter Template**

Inland Empire Health Plan (IEHP) has recently updated and combined the D-SNP Nondiscrimination Notice, Taglines, and the Multi-Language Interpreter Services (MIL) template into one form. The form is available on our website in all IEHP’s threshold languages – English, Spanish, Chinese and Vietnamese:

- **Nondiscrimination Notice, Taglines and Multi-Language Insert**

IEHP requires that the updated D-SNP Nondiscrimination Notice, Taglines and Multi-Language Interpreter Services (MIL) form be incorporated into your workflows as soon as possible. **IEHP will begin auditing implementation of the updated templates for letters dated as of April 1, 2023.**

Updated letter templates can be found on the IEHP website: www.iehp.org > Providers > Provider Resources > Forms > D-SNP Letter Templates or click [here](#).

If you have any questions, please feel free to contact Juan Ortega, IEHP Delegation Oversight Director at Ortega-J2@iehp.org

NEW D-SNP Letter Templates

NEW These templates should not be used until the effective date of [January 2, 2023](#). Please continue using the current Medicare DualChoice letter templates currently seen on this webpage for the remainder of 2022.

A complete template includes all documents listed under each template in the order specified listed. Changes can only be made to highlighted areas. [any changes made outside of the highlighted areas are strictly prohibited by CMS.](#)

Click on the title to expand the menu and download desired document.

1. [AOR Dismissal Letter](#)

[English](#)

Last Updated: 09/26/2022



[Spanish](#)

Last Updated: 09/26/2022



[Chinese](#)

Last Updated: 09/26/2022



[Vietnamese](#)

Last Updated: 09/26/2022



Updated forms for all D-SNP letter templates available.

[Nondiscrimination Notice, Taglines, Language Insert- \[English\] \[Spanish\] \[Chinese\] \[Vietnamese\]](#) Updated February 21, 2023

2. [AOR Request Letter](#)

3. [Continuity of Care - Notice of Authorization](#)

4. [Continuity of Care – Notice of Termination](#)

As a reminder all communications sent by IEHP can also be found on our website at: www.iehp.org > Providers > Plan Updates > Correspondences